

Marquette Board of Light and Power 7-23-19 MINUTES

2200 Wright St., Marquette, MI 49855 (906) 228-0311

A regular meeting of the Board of Light and Power was called and held on July 23, 2019 beginning at 4:30 p.m. The meeting was called to order followed by the Pledge of Allegiance and Roll Call.

Present: Tom Tourville, Chair
Robert Niemi, Vice Chair/Secretary
Jerry Irby
John Prince
Ed Angeli

Absent: None

J. Irby made a motion to approve the agenda as presented and J. Prince seconded. Board unanimously approved the agenda.

1. **Approval of the June 25, 2019 Regular Meeting Minutes:**
E. Angeli made a motion to accept the June 25, 2019 Regular Meeting Minutes as presented. R. Niemi gave support and Board unanimously approved minutes.
2. **Approval of Bills Payable:**
J. Prince made a motion to approve the Bills Payable, as presented, totaling \$958,460.84. R. Niemi gave support and after discussion, the Board unanimously approved the Bills Payables as presented.
3. **Public Comments:**
No comments were made at this time.
4. **MEC Retrofitting Project Update:**
Executive Director Tom Carpenter updated the Board on the projects progress. He stated that most of the materials have arrived and are on site. Today, workers began taking the metal off the first wall. They are starting with the side of the building that the noise of the generators impacts the most neighbors. Anticipated completion is 12 weeks. Staff is still waiting for the radiator parts to be delivered from Europe.
5. **Recommendation to Approve Generator Control Panel Upgrades:**
J. Irby made a motion to authorize the purchase of the CAT Generator controls upgrade package from Fabick CAT for the total amount of \$165,424. J. Prince supported the motion. Tom Carpenter and Manager of Electrical Engineering Services Brett Kyllonen gave an overview of the need for the generator controls upgrade on the four generators. This upgrade which will ensure a high level of reliability for our customers and safety to our employees in any emergency situation. After the Board's questions were answered, the Board unanimously approved.

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6. **Retirement Presentation for Noreen Collins:**

Executive Director Tom Carpenter gave an overview of Executive Assistant Noreen Collins' 13-year career at the MBLP. She has been involved in many projects, as well, worked in many different positions. T. Carpenter complimented Noreen on her dedication to the MBLP. J. Irby also talked about her award that she received in 2016, when she was given the Gatekeeper of the Year Award from the Michigan Commission on Services to the Aging. She has done an exceptional job working with our elderly population and our community.

7. **Financial Discussion – Mark Link:**

Chief Financial Officer, Mark Link presented the Interim Operating Statement for the month and nine months ending June 30, 2019, Projected Cash Flow Statement, KWH Comparative vs. Prior Year and Five Year History, Trending Actual Revenue versus Budget and Summary of Investments at June 30, 2019. Chair Tom Tourville summarized the report by stating the MBLP is very healthy financially and is continuing to be very disciplined in planning for the long term needs of the utility.

8. **Recommendation to Authorize Delegates to Attend Annual MERS Meeting:**

In accordance with the provisions of the Retirement Act, the governing body of the MLP must certify to the Retirement Board the names of (2) delegates one of whom shall be an officer of the MBLP and one of whom shall be an employee of the MBLP, plus an alternate in each category to represent the utility at the Municipal Employee Retirement System's Annual Meeting. The law stipulates that the employee delegate be selected by a secret ballot which was completed with Patty Ryan being the election winner to be certified as delegate and Tanya Laurin as alternate. Director of Personnel and Employee Relations, Mary Adamini has recommended that the Board appoint Chief Financial Officer, Mark Link as the Officer Delegate and the Manager of Accounting and Customer Service Tobias Smith as alternate. E. Angeli made a motion to authorize M. Adamini to execute the appropriate certification documents to be forwarded to the Retirement Board. J. Prince supported the motion and Board unanimously approved.

9. **Public Comments:**

No comments were made at this time.

10. **Any Additional Business the Executive Director Wishes to Present:**

T. Carpenter gave the Board an update on the design of the front office renovation project.

T. Carpenter stated that over the last few weeks the MBLP has been undergoing a Federal Energy Regulatory Commission (FERC) Safety Inspection. J. Hendrickson gave an overview of what has been covered which included shutting down the hydro plan for two days so they could actually work inside the penstock and a diver videotaped the dam. The MBLP will be receiving a complete report from FERC in the near future.

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11. **Any Additional Business the Board Members Wish to Present:**

E. Angeli stated that he was happy to see two MBLP trucks in the 4th of July Parade. He also congratulated N. Collins on her retirement. He thanked her for helping him in many ways over the years. Welcome to the Retirement Club.

B. Niemi congratulated Noreen on her retirement and was impressed with all her accomplishments over the years.

J. Irby stated that he has learned a lot from N. Collins. She has treated our customers with compassion and has helped a lot of our seniors. Thank you.

J. Prince stated that he has worked with N. Collins for many years and she has been a dedicated worker for the MBLP. Congratulations.

T. Tourville said that N. Collins has accomplished a lot in her years at MBLP. She has a huge heart and has been very compassionate when working with the public. Thank you and congratulations in your retirement.

12. **Adjournment:**

The meeting adjourned at 5:23 p.m.



Robert Niemi,
Vice Chair/Secretary