

Marquette Board of Light and Power 6-26-19 MINUTES

2200 Wright St., Marquette, MI 49855 (906) 228-0311

A regular meeting of the Board of Light and Power was called and held on June 26, 2019 beginning at 4:30 p.m. The meeting was called to order followed by the Pledge of Allegiance and Roll Call.

Present: Tom Tourville, Chair
Robert Niemi, Vice Chair/Secretary
Jerry Irby
John Prince
Ed Angeli

Absent: None

Executive Director, Tom Carpenter noted that items 8d and 8e were in the wrong order. J. Irby made a motion to approve the agenda, as noted. Support was given by E. Angeli and Board unanimously the agenda.

1. **Approval of the May 28, 2019 Regular Meeting Minutes:**
E. Angeli made a motion to accept the May 28, 2019 Regular Meeting Minutes as presented. J. Prince gave support and Board unanimously approved minutes.
2. **Approval of Bills Payable:**
J. Prince made a motion to approve the payments made between 5/25/19 through 6/21/19 and the Bills Payable totaling \$807,250.19. Support from J. Irby was given and Board unanimously approved.
3. **Public Comments:**
Tom Zorza 2442 Huron Street stated that this is the third summer that they have had to deal with the noise problem and he would like to have some dates as to when things are going to be fixed.
4. **MEC Retrofitting Project Update:**
Executive Director Tom Carpenter updated the Board on the progress of the Retrofitting Project on the MEC. He stated that workers will be on site the week of July 15. They will begin to start staging their equipment and the building envelope work will start the next week. He shared that a piece for the radiators was ordered about five weeks ago and should be here any day. Once it is installed it should eliminate the whining and high pitch noise that neighbors have been hearing. He stated that the install should take less than a day once the parts are delivered and the decrease in noise should be very noticeable right away. He said that long leave time on shipments is what is holding up the project. Once construction begins, it should take approximately 10 to 12 weeks.

Marquette Board of Light and Power 6-26-19 MINUTES
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5. **Financial Discussion – Mark Link:**

Chief Financial Officer, Mark Link presented the Interim Operating Statement for the month and eight months ending May 31, 2019, Projected Cash Flow Statement, KWH Comparative vs. Prior Year and Five Year History, Trending Actual Revenue versus Budget. Discussion followed.

6. **FY 2019-20 Preliminary Budget Schedule:**

Board discussed the dates and agreed to change the first meeting on August 20 to be on Monday, August 26.

7. **Recommendation to Approve:**

a. Cost of Service Study

J. Irby made a motion to approve the cost of service study in the amount of \$34,500 with J. Prince giving support for the study. After discussion, Board approved the cost of service study.

b. Inter-Control Center Communication Protocol Licensing

E. Angeli approved the purchase of the one-time fee for the ICCP Protocol licensing from Survalent Technology Inc. for the total amount of \$26,875. R. Niemi gave support and the Board unanimously approved the purchase.

8. **Recommendation to Award Contracts for:**

a. Contract for Financial Audit Services

A motion was made by R. Niemi to proceed with retaining Makela, Toutant, Hill, Nardi & Katona, PC for professional services to audit our financial statements for the fiscal year ending September 30, 2019 to September 20, 2021. J. Irby seconded the motion and Board unanimously approved. It was noted that because it is for professional services, the MBLP is not required to send out bids.

b. Five Year Employee Work Uniform Service Contract

J. Irby made a motion to award a 5 year contract to UniFirst Corporation in the total amount of \$85,854.48 for providing professional uniform services. J. Prince gave support and Board unanimously approved.

c. Brushing and Line Clearing Contract

E. Angeli made a motion to approve the six-year line clearing contract to Bugle Tree Service in the amount of \$777,816. They submitted the lowest bid meeting minimum quality standards. J. Prince gave support and Board unanimously approved.

d. Administrative Office Remodeling Project

E. Angeli made a motion to approve contracting IDI to perform the engineering design of the building addition and associated office renovations for the amount of \$109,960.00. J. Prince gave support and Board unanimously approved.

Marquette Board of Light and Power 6-26-19 MINUTES
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e. Professional Services for Clean Closure of SSP CCR Surface Impoundment

E. Angeli made a motion to award the bid for the professional services for clean closure of the Shiras Steam Plant Coal Combustion Residual (CCR) surface impoundment to GEI Consultants in a not to exceed amount of \$155,250. J. Irby gave support. They were the lowest bidder meeting minimum specifications. Board unanimously approved.

9. **Michigan Public Act 95 Low Income Energy Assistance Fund Program:**

J. Prince made a motion to approve staff's recommendation to opt out of the Public Act 95 Low Income Energy Assistance Fund program. R. Niemi gave support with the Board approving unanimously.

10. **Public Comments:**

No comments were made at this time.

11. **Any Additional Business the Executive Director Wishes to Present:**

T. Carpenter shared that staff were involved with a Lineman Safety Program today.

T. Carpenter informed the Board that Executive Assistant Noreen Collins is retiring and this will be her last official Board Meeting. She might come back in the interim as a contract worker to take minutes at the Board Meetings until her replacement has been found.

12. **Any Additional Business the Board Members Wish to Present:**

E. Angeli asked if the MBLP is ready for the Fourth of July Parade. He said he always enjoys seeing our trucks in the parade. He complimented N. Collins for her service to the MBLP and welcomed her to the retirement club.

R. Niemi congratulated N. Collins on her retirement.


J. Prince commended N. Collins for her dedication and work at the MBLP.

J. Irby gave congratulations to N. Collins too.

T. Tourville congratulated N. Collins and said her retirement is well deserved.

13. **Adjournment:**

The meeting adjourned at 5:49 p.m.



Robert Niemi,
Vice Chair/Secretary